



MMS CORPORATE PRIVACY POLICY

MMS is committed to complying with applicable privacy and personal data protection laws, and to ensuring that our collection, use, processing and storage of personal data relating to our employees, contractors and directors, and the third parties with whom we work, is consistent with our high standards.

Our core principles require that MMS, in our collection, use, processing and storage of personal data, takes the following steps where required to do so by applicable law:

- to obtain adequate consent from individuals;
- to provide individuals with the required notices and information, and verify that their personal data has been obtained lawfully and that it is relevant for the stated purposes;
- to keep accurate, complete and up-to-date, the personal data that has been collected;
- to retain the personal data that has been collected only for the period necessary to fulfill the relevant purposes, unless otherwise permitted or required by applicable law;
- to inform individuals concerned about the disclosure of their personal data to third party recipients;
- to keep personal data secure by protecting it with adequate and appropriate security safeguards; and
- to provide individuals with the ability to exercise their rights under applicable law, such as rights to access, rectify and/or request the erasure of their personal data, where applicable.

MMS shall review and update the policy from time to time in compliance with the requirements of applicable law.

A handwritten signature in black ink, appearing to read 'HAZRIN HASAN', written over a horizontal line.

HAZRIN HASAN
Managing Director/Chief Executive Officer

1 January 2019